



Republic of the Philippines
Province of Cavite
City of Imus

OFFICE OF THE CITY MAYOR

EXECUTIVE ORDER NO. 007
Series of 2025

**AN ORDER REORGANIZING THE CITY OF IMUS ANTI-DRUG ABUSE
COUNCIL (CIADAC)**

WHEREAS, the Constitution mandates that the government shall promote the quality of life of the people. Towards this end, Section 16 of the Local Government Code of 1991 provides that local government units shall pursue undertakings to improve public morals and maintain peace and order, among other concerns;

WHEREAS, under Article VII, Section 51 of Republic Act No. 9165, also known as the Comprehensive Dangerous Drugs Act of 2002, local government units are directed to appropriate a substantial portion of their respective annual budgets to assist in or enhance the enforcement of the said law giving priority to preventive or educational programs and the rehabilitation or treatment of drug dependents;

WHEREAS, the creation of anti-illegal drug councils in the provincial, city, municipal and barangay levels is mandated under DILG Memorandum Circular (MC) 98-277 dated Dec. 2, 1998, as amended by DILG MC 99-236 dated Dec. 21, 1999, and further amended by DILG MC 2001-90 dated June 26, 2001;

WHEREAS, under these Circulars, LGUs are mandated to create a Barangay Anti-Drug Abuse Council (BADAC) for barangays; Municipal Anti-Drug Abuse Council (MADAC) for the towns; City Anti-Drug Abuse Council (CADAC) for cities; and Provincial Anti-Drug Abuse Council (PADAC for the provinces);

WHEREAS, DILG Memorandum Circular No. 2012-94 dated May 21, 2012, enjoins the strengthening of the City, Municipal, and Barangay Anti-Drug Abuse Councils;

WHEREAS, DILG Memorandum Circular No. 2018-01 dated May 21, 2018, provides for the implementing guidelines on the functionality and effectiveness of Local Anti-Drug Abuse Councils;

NOW, therefore, I, HON. ALEX L. ADVINCULA, City Mayor of the City of Imus, by virtue of the powers vested in me by law, do hereby order the reorganization of the City of Imus Anti-Drug Abuse Council (CIADAC).



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Section 1. Composition- The CIADAC is hereby reorganized with the following composition:

CITY OF IMUS ANTI-DRUG ABUSE COUNCIL

CHAIRPERSON:

HON. ALEX L. ADVINCULA
City Mayor

VICE CHAIRPERSON:

PLTCOL CHEY CHEY I SAULOG
*Officer-In-Charge, Philippine National
Police-Imus Component City Police Station*

MEMBERS:

MS. MARY ROXANNE T. VICEDO
*Officer-In-Charge, Local Government
Operations Officer, Imus City,
Department of Interior and Local
Government*

DR. HOMER N. MENDOZA
*Assistant Schools Division Superintendent
Officer-In-Charge, Office of the Schools
Division Superintendent*

**PROS. ROSA ELMINA CATA CUTAN-
VILLARIN**
*Prosecutor IV, City Prosecutor's Office-
Imus City*

**EXECUTIVE JUDGE EMMANUEL S.
OCSING**
Regional Trial Court Judge

MS. JOSEPHINE G. VILLANUEVA, RSW
*City Social Welfare and Development
Officer*



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DR. FERDINAND P. MINA, MD, RMT
City Health Officer

MR. ERVIN ACE H. NAVARETTE
City Information Officer

PROBATION OFFICER MA. JUDY R. CORRAL
City Probation and Parole Officer

IAV BRENDA JOY C. POLLISCO
PDEA RO IV-A Cavite Provincial Office

PASTOR NILO F. CANGSON
Servants of God Imus Ministerial Fellowship Inc. (Faith-based CSO)

MR. MANUEL REYNOLD W. DELA FUENTE
City Treasurer

MS. ROSELIE A. PANGILINAN
City Accountant

MS. ARLENE DG. DUMINDIG
City Budget Officer

MR. LAURO D. MONZON
Officer-In-Charge, Office of the City Administrator

CSO/NGO Representatives:

MR. JERRY ESPERANZA
Anti-Violence Task Force Representative

MR. JOSE MICHAEL G. OLORIS
Philippine Rescue Volunteers Association Representative



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MR. ENRIQUE ROMEO MARTIN
Angat Imus Homeowners' Alliance Inc.
Representative

Section 2. Duties And Functions- The Council's activities shall include, to the extent permitted by laws, as follows:

- a. The Chairperson shall attest the certification declaring the drug-cleared status of an affected barangay, certified by the Local Chief of Police and validated by the PDEA Regional Director;
- b. Monitor the Barangay Anti-Drug Abuse Council (BADAC) and BADAC Auxiliary Team's (BAT) names, address and other significant details, copy furnished the DILG Field Office; 19 10 (1) Enjoin all Barangays to submit within ten (10) days from its creation the names, addresses, and other significant details of all members of BADAC and its BADAC Auxiliary Team;
- c. Receive the consolidated information report from BADAC Chairman;
- d. Review the consolidated reports of cluster leaders for final consolidation and submission to PDEA;
- e. Maintain list of endorsement or referral of Barangay Duty Officer as to who are drug dependents for screening using the Alcohol, Smoking and Substance Involvement Screening Test (ASSIST);
- f. Establish One-Stop-Shop facilities where assessment, interview, counselling, referral, and/or processing of applications for petitions for confinement of drug dependents and People Who Use Drugs (PWUD) who surrendered for treatment and rehabilitation and other allied processes may be undertaken;
- g. Designate a focal person who shall ensure the compliance and enforcement of DDB Regulations on Voluntary Surrender of Drug Users and Dependents and shall coordinate with the appropriate service provider to assure compliance with the prescribed intervention;



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- h. Ensure that PWUDS who surrendered shall undergo screening in order to determine the level of risk and and/or co-morbidities and refer them to the appropriate intervention;
- i. Designate certain personnel as the authorized representatives of the Dangerous Drugs Board (DDB) who shall cause the processing and filing of petitions for confinement of drug dependents and PWUD who surrendered for treatment and rehabilitation before the Regional Trial Courts pursuant to Sections 54 and 61 of RA 9165;
- j. Organize the CIADAC Drug Reformation Committee and adopt the Program of Instructions for Drug Reformation Program;
- k. Provide for the Community-Based Rehabilitation Program:
 - 1. Lead in the formulation of the plan of action for community-based treatment and support services on the promotion and prevention of drug abuse in communities in coordination with other members of the network of LGU;
 - 2. Monitor all Information, Education and Communication (IEC) materials on the campaign, "Sa DROGA Talo Ka, ACHIEVE ang PAGBABAGO!" to be adapted by primary care facilities in advocating for the promotion and prevention of drug abuse in communities, as approved by DOH Health Promotion and Communication Service with Department of Health – Dangerous Drug Abuse Prevention and Treatment Program (DOH DDAPTP) and concurred in by DDB;
 - 3. Submit the reports of Data on Community-Based Treatment and Rehabilitation and Data on Drug Treatment, Rehabilitation, and Aftercare of Drug Dependents thru the Anti-Drug Abuse Council Reporting System (ADAC-RS) as integrated in the Integrated Drug Monitoring and Reporting Information System (IDMRIS) of DDB;



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anti-drug campaign, ill-effects of drugs, and consequences of drug abuse. This includes the conduct of lectures on the proper procedures on rehabilitation of drug dependents and PWUD who surrendered pursuant to RA 9165 and pertinent DDB Regulations counseling program for families with drug dependents and PWUD who surrendered to cope up with the trauma;

- I. Conduct advocacy and/or preventive education seminars, giving emphasis to the role of parents and children in the anti-drug campaign, ill-effects of drugs, and consequences of drug abuse. This includes the conduct of lectures on the proper procedures on rehabilitation of drug dependents and PWUD who surrendered pursuant to RA 9165 and pertinent DDB Regulations counseling program for families with drug dependents and PWUD who surrendered to cope up with the trauma;
- m. Designate a CADAC/MADAC Secretariat, who will collate all reports and maintain periodic statistics on barangay drug-clearing operations for evaluation/analysis and continuing enhancement of process and procedures.

Section 3. CIADAC Secretariat-

There shall be a CIADAC Secretariat who will collate all reports and maintain periodic statistics on barangay drug-clearing operations for evaluation/analysis and continuing enhancement of process and procedures.

The CIADAC Secretariat shall submit all quarterly reports to the Provincial Anti-Drug Abuse Council (PADAC) not later than the 10th day of the ensuing quarter, copy furnished the local Peace and Order Council and DILG Field Offices.

The Secretariat is hereby reorganized with the following composition:

**MR. ARTURO B.
PANGILINAN**

- *Chief of Staff*
Focal Person, CIADAC



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**PASTOR ARIS C.
VILLANUEVA**

- *Officer-In-Charge, CARE Office*

MS. RIZALYN S. OCHOA

- *Supervising Administrative Officer, Office of the City Mayor – Peace and Order and Public Safety*

**MS. ANGEL GABRIELLE
PALLERA**

- *Administrative Assistant II, Office of the City Mayor – Peace and Order and Public Safety*

**MR. PAUL NICOLAS S.
ESGUERRA**

- *Administrative Officer II, Office of the City Mayor – Peace and Order and Public Safety*

MS. JEDELOU A. COSTELO

- *Administrative Officer I, Office of the City Mayor – Peace and Order and Public Safety*

Section 4. Meetings- The Council shall meet at least once every quarter or as may be deemed necessary.

Section 5. Repealing Clause- All prior issuances on the organization and functions of the Council inconsistent herewith shall be deemed superseded by this Order.

Section 6. Effectivity- This Executive Order shall take effect immediately.

DONE and **SIGNED** this 4th day of February 2025, City of Imus.

ALEX L. ADVINCULA
City Mayor ✱